

Friends of Higher Brook Meadow Green AGM 24th March 2023

Secretary's report

1. Membership

- a. All 59 households in the Higher Brook Meadow postcode automatically a member unless they opt out. Only one household has opted out.
- b. Additional members include previous residents and tree planting helpers etc.

2. Steering Group

- a. Formed in January 2022 to become a constituted Group.
- b. 5 named members, plus additional volunteer for website maintenance.
- c. If playground refurbishment goes ahead, a subgroup of parents will be formed.

3. Constitution

- a. Formally adopted [January 2022](#)
- b. Only one change proposed to the 23/24 version in that the Maintenance role, will continue, but as an additional to the Steering Group membership.

4. Meetings carried out.

- a. 7 informal pre constitution and 13 post constitution Steering Group meetings
- b. Site meetings re planting plans (various with Sidmouth Arboretum and EDDC)
- c. Various planning meetings with Sidmouth Arboretum
- d. Site Meetings re Planters with EDDC Housing
- e. Telephone meetings regarding Planter grant applications
- f. Meetings re Playground refurbishment EDDC Housing / Cllr Rixson

5. Consultations/notifications / Grant applications

- a. Planting Plans for the Green Dec 21 – Jan 22
- b. Calls for volunteers for Planting Day on 5th February.
- c. Small community Grant application (tools) - Granted.
- d. Community Picnic July 2022 invites
- e. Views on planters
- f. AONB Grant application Planters - Granted
- g. Views on playground refurbishment

6. Communications Methods

- a. [FoHBM Green Website](#)
- b. Email circulation list maintained securely and used in accordance with good governance practice.

Margaret Bullock

Secretary FoHBM Green

March 2023